

HALL OF FAME CANDIDATE SELECTION PROCESS

1. For candidates to be considered they must first meet the criteria as outlined on Form A. “Nominations Criteria”.
2. The nomination form, Form B, “Personal Data,” must be submitted by Nov. 15th or one month prior to the Selection Committee meeting.
3. A member of the Hall of Fame committee sends Form A, (Nomination Criteria), and Form B, to a prospective Hall of Fame candidate or to an individual wishes to nominate a candidate. The person filling out the nomination should be apprised that Form A, is to be used as a guide to help them fill out Form B.
4. The person filling out Form B, should return the form to a Hall of Fame committee member, or the individual in the Hall of Fame from whom they received the application form.
5. A Hall of Fame member then verifies the information as closely as they possibly can as to the accuracy of the criterion’s information and points. If possible, they should check the background as to the moral character of the candidate. Sign and date Form B then send it to the Hall of Fame Coordinator no later than one month prior to the selection meeting.
6. The Coordinator will fill out Form C, (Nomination Summary Form), and send a copy to each member of the committee prior to the committee meeting.
7. Committee Coordinator will then compile a list of candidates and place them in rank order in accordance with their accumulated points.
8. When the committee meets, they should all have received a summary form, Form C, prior to the meeting. At the meeting, committee members will be given a copy of the compiled list of candidates, in ranked order, who will be considered for induction into the Arizona Coaches Hall of Fame.